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INTRODUCTION

This SOP provides guidelines to implement the principle of free, prior and informed consent (FPIC) in plantation operations. Therefore, Daiken Sarawak Sdn Bhd is committed to implementing best industry practices and standards; respecting the rights of indigenous people and local community.

OBJECTIVE

FPIC process is a framework and tool to enhance good stakeholder relations, collaboration and sustainability of forest operations. The process respects relevant indigenous groups and local communities' rights, based on their traditional or cultural customs.

SCOPE

- Field operations in areas to be newly established. FPIC is done once before the establishment of the new area, covering all relevant operations.
- All new forestry-related projects within the company's operational areas.

RESPONSIBILITIES

a) Plantation Executive/ Manager

- Plantation Executive is the PIC for the oversight, monitoring, evaluation and updating (periodically) of this SOP.
- Plantation Executive is responsible for the implementation of this SOP, and direct involvement from other departments' staff is required depending on the nature of the activity being subject to the FPIC process.
- Plantation Executive to ensure adequate training is provided to relevant person in charge of this SOP implementation.


DETAILS OF PROCEDURE

Internal & External Stakeholder meetings

- The FPIC team initiates engagement with the comprehensive stakeholder list encompassing indigenous people and local communities by inviting them to meetings to be involved in scheduled FPIC process.
- Take detailed notes of all the presentations and discussions among the participants.
- Start with introducing all participants, explaining the objective and structure of the session and disclosing all the details of the project. Then floor will be open for Q&A and discussion.
- The meeting shall involve representatives from all relevant company department/unit dealing with the project activities being presented, to be able to disclose in full detail and address questions from the community.

No agreement and process iteration

- Following the disclosure session, if the community is not ready to agree with the company's plan, the ketua kampung or tuai rumah may request a follow-up meeting.
- Company shall provide detailed feedback to the coordinator on the points of no agreement so that the company can revise the approach.

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- The forest manager/coordinators shall agree to host follow-up discussions, presentations aimed at ensuring that all community members understand the plan and the FPIC process can be move forward towards an agreement.

Agreement

- When the community has no further objections and is ready to agree with the company's plan, all participants (leaders, women, youth, elders, other vulnerable groups) shall formalize their acceptance by providing their personal information and signing the attendance form. The ketua kampung/ tuai rumah will sign at the end of the document indicating no objection to the project/activity implementation.
- A copy of all files documenting the FPIC process is to be shared with the community for their record.

Emergence of problems post-agreement

- Once agreement is reached, plan implementation commences.
- In the course of implementation, the community might express disagreement with the continuation of the project/activity.
- Gather information around the problem/issue that has broken the previous consensus.
- Seek advice from ketua kampung / tuai rumah or relevant government bodies or NGOs before reconvening the FPIC process. If advised, the process shall start again.
- Plan implementation by the company shall stop if dispute
 - a) is of substantial magnitude,
 - b) involves a significant number of interests or
 - c) cannot be solved through the reopened FPIC process in a period of 10 days.

Restarting the FPIC process

- Preliminary discussions with the community will be held to set a date and venue for a new meeting.
- Meeting will be held in the presence of relevant company's representatives, particularly those in charge of the project/activity undergoing the FPIC process.
- Both company and the community are free to invite expert witnesses (relevant government bodies or NGOs).
- Participatory field inspection may often be required. Company shall manage logistics for all expert witnesses, mediator and relevant stakeholders involved.
- Subsequent meetings will be scheduled if an agreement is not reached between the parties.
- The process and discussion are to be documented and disclosed to all parties involved.