	DAIKEN SARAWAK SDN. BHD.	Doc No. : DSK-PLT-S11 Rev No. : 1
STANDARD OPERATION PROCEDURE		Effective Date : 10 April 2024
TITLE: PROTECTION OF MANAGEMENT UNIT FROM ILLEGAL ACTIVITIES		Page No. : 1 of 4

TABLE OF CONTENTS

INTRODUCTION.....2


OBJECTIVE.....2

SCOPE2

RESPONSIBILITIES.....2

DETAIL OF PROCEDURES.....2

CONCLUSION.....2

	DAIKEN SARAWAK SDN. BHD.	Doc No. : DSK-PLT-S11
		Rev No. : 1
STANDARD OPERATION PROCEDURE		Effective Date : 10 April 2024
TITLE: PROTECTION OF MANAGEMENT UNIT FROM ILLEGAL ACTIVITIES		Page No. : 2 of 4

INTRODUCTION

This SOP provides guidelines for the identification of areas with high risk of encroachment, as well as patrolling, surveillance, detection and management of threats and illegal activities including land encroachment, fire incidents, illegal hunting, fishing, trapping, collecting and transporting of wildlife, use of firearms and other illegal activities by third parties within the licensed area.

OBJECTIVE

- Protecting property rights.
- To ensure the company complies with legal obligation, it is important to have specific procedure, as specified in this document.
- Preventing environmental damage, obstacles to the field operation, theft, etc.

SCOPE

- Increasing public awareness: Educating the public about the consequences and illegality of encroachment to discourage individuals from engaging in such activities.
- Strengthening law enforcement: Enhancing the capacity of law enforcement agencies to identify and act against illegal encroachments, including conducting regular patrols and inspections.
- Regular monitoring and surveillance: Utilizing technologies, such as satellite imagery and drones to monitor and identify encroachments in real-time, allowing for prompt intervention.

RESPONSIBILITIES


a) Plantation Staff / Forest surveyor

- Coordination and staffing
- The forest surveyor is the person-in-charge of the procedure for maintaining the licensed boundary.
- Plantation Staff is responsible to conduct the maintenance of the license boundary.
- The forest manager is the PIC for surveillance, detection and enforcement activities within this SOP and responsible for monitoring, evaluating and updating this SOP.

DETAILS OF PROCEDURE

Actions to be taken to prevent land encroachment

- Put a board or fence around the property.
- Hire a person who can look after a property such as making regulars visits to the property.
- Plantation staff should monitor **once** a year.

	DAIKEN SARAWAK SDN. BHD.	Doc No. : DSK-PLT-S11
		Rev No. : 1
STANDARD OPERATION PROCEDURE		Effective Date : 10 April 2024
TITLE: PROTECTION OF MANAGEMENT UNIT FROM ILLEGAL ACTIVITIES		Page No. : 3 of 4

To identify potential threats and illegal activities

- Refer to forest plantation management plan (FPMP), Environment Impact Assessment (EIA), Social Impact Assessment (SIA).
- Check the legal requirements related to the licensed area boundary based on the document mentioned above.
- Obtain summary of incident reports showing the event type, severity rating, location, and event details as per recorded previously, for the past six months or more.
- The potential threats and illegal activities can be identified by following the above steps.

To identify areas with high risk of encroachment


- Analyze the information gathered
- Based on previous events recorded, the encroachment usually occurs in following area:
 - harvesting area
 - land preparation
 - main roads
 - nearby village area

To maintain licensed area boundary

- Identify the locality of boundary to be maintained from the topography map with the scale of 1:50,000.
- Identify location in the map with natural features as a point of start (ties point). Use information from the survey plan and locate it on the ground using GPS
- Clear the boundary line by slashing the vegetation along the boundary.
- The boundary shall be marked with a wooden pole and blazed with orange paint.
- Paint any trees along the boundary line with the orange paint with the regular interval along the licence boundary for easy identification.

Surveillance, enforcement and record-keeping

- Step 1 – Planning for patrolling activities
 - Establish clear communication for the patrolling teams.
- Step 2 – Monitoring/ Patrolling
 - Observe the environment for any unusual activities **once** a year.
 - Using satellite imagery and drones to do monitoring. Drone monitoring will conduct twice a year.
 - Monitor CCTV
- Step 3 – Encountering and reporting incidents/ findings
 - Respond to incidents promptly and collect evidence such as photos, videos and witness statements.
- Step 4 – Report to the Daiken FPMU management
 - Submit a report to the management.
- Step 5 – Report to the relevant authority
 - Submit a detailed report of the incident to the relevant authorities.
- Step 6 – Legal action
 - Work with legal advisors or law enforcement to prepare for legal proceedings.

	DAIKEN SARAWAK SDN. BHD.	Doc No. : DSK-PLT-S11 Rev No. : 1
STANDARD OPERATION PROCEDURE		Effective Date : 10 April 2024
TITLE: PROTECTION OF MANAGEMENT UNIT FROM ILLEGAL ACTIVITIES		Page No. : 4 of 4

Safety & Environment Requirement

Basic Personal Protective Equipment (PPE) such as safety boots and high visibility must be worn when in the field.

Tools required as follows:

Map (HCV and protected area)

- * GPS
- * Timber paint
- * Signage
- * Records of actions taken and copies of reports to relevant authorities

CONCLUSION

In conclusion, the prevention of illegal activities is essential for safeguarding the environment, conserving natural resources, and promoting sustainable development. By raising awareness, implementing strong policies, fostering collaboration, utilizing technology, and enforcing regulations, we can protect our land and ensure a better future for all.